
Procedure Title: Honorary Degree Award
Procedure Number: 07-2015-0003
Board Policy Reference: I.D. Strengthening Our Community

Accountable Administrator: Vice President of Student Affairs
Position responsible for updating: Director of Enrollment Services, Registrar
Original Date: May 12, 2015
Date Approved by Cabinet: 05-12-15
Authorizing Signature: *Original signature on file*

Date Posted on Web: 05-15
Revised:
Reviewed:

Principle

The honorary associate's degree is the highest form of recognition offered by Blue Mountain Community College to persons of exceptional distinction. Honorary degrees shall be conferred by the Board of Education at commencement exercises.

- Honorary degrees shall be bestowed by the College President, the Chair of the Board of Education, or a Board member designated by the Chair.
- Honorary degrees may be awarded in absentia and posthumously, but only upon recommendation to the Board of Education by the College President in the case of extraordinary and compelling circumstances.

Purpose:

- To honor meritorious and outstanding service to the College and/or to the community at large; and
- To recognize persons whose lives serve as examples of the College's aspirations for its students.

Conditions of Eligibility:

- 1) Individual who has made a significant, noteworthy contribution to the college and/or to the community at large.
- 2) Individual who has demonstrated an enduring commitment of commendable service to the College.
- 3) Current faculty, staff, and Board members are not eligible. Faculty, staff, and Board members who have been separated from the College for at least five years are eligible.

- 4) Generally the College will award no more than two honorary degrees in any academic year.
- 5) Honorary degrees may be issued as one of the following:
 - Associate of Arts (A.A.)
 - Associate of Science (A.S.)
 - Associate of Applied Science (A.A.S.)
 - Associate of General Science (A.G.S.)
- 6) The specific honorary degree awarded shall be appropriate to the nature of the attainment which is being recognized. The following are areas in which individuals may have made significant contribution:
 - Educational Service: recognizing outstanding service that enhances educational opportunities for the area or that gives personal assistance that leads to the success of individuals in higher education.
 - Humanitarian Service: recognizing outstanding altruism that enhances the quality of life for others in the area
 - Servant Leadership: recognizing outstanding service that goes "the extra mile" in any area of leadership and that benefits others and/or enhances their leadership capabilities.
 - Arts and Culture: recognizing outstanding contributions to the arts in any form that enhances the quality of life in the area.
 - Entrepreneurial Leadership: recognizing outstanding contributions to business/industry through creative start-ups of new enterprises or through innovative management or business or industry.

Procedures for the Nomination and Selection of Honorary Degree Recipients

- 1) Coordination of the nomination and selection process for honorary degree recipients is the responsibility of the College President who shall consult with delegate representatives from:
 - a. Faculty (2)
 - b. Associated Student Government (1)
 - c. BMCC Alumni Director
 - d. BMCC Foundation
- 2) Nominations for honorary degree recipients will be encouraged and accepted from any member of the College community, including students, faculty, staff, alumni, board members, and friends of the College.
- 3) Each nomination must include the nomination form (Attachment A) and letter of support. Nomination forms may be obtained from the Office of the President or the College website and must be submitted by the published deadline.
- 4) The President (or her/his designee) will meet with the delegate representatives to review all nomination packets received and to make a recommendation to the College President for awarding the honorary degree. Generally, the review and selection process will take place in March each year.
- 5) In order to insure that any recipient receives ample notice, the College President will make a recommendation to the BMCC Board of Education for review and consideration at the April work session.

6) The President (or her/his designee) will notify the recipient(s) of their honorary degree award and extend an invitation to receive their award as part of Commencement in June.

Attachment A (Nomination Form)

BMCC HONORARY DEGREE AWARD NOMINATION FORM

Nomination Deadline: March 1st of each year

I. HONORARY DEGREE AWARD RECOMMENDED (check only one)

- ☐ A. Associate of Arts
- ☐ B. Associate of Science
- ☐ C. Associate of Applied Science
- ☐ D. Associate of General Studies

II. INFORMATION ON THE NOMINEE

Nominee's Name: _____

Current Address: _____

Telephone Numbers: _____ Work # _____ Home # _____ Cell # _____

Email Address: _____

Current Employer/Position: _____

III. SERVICE RECORD OF THE NOMINEE

Please state your opinion as to why the nominee should receive this award. In particular, what has this person done that sets him or her apart from his or her peers? Identify positions held (private, public, volunteer, or other). Attach your statement of nomination along with a copy of the nominee's resume if available and any other letters of support for this nomination to this form.

The specific honorary degree awarded shall be appropriate to the nature of the attainment which is being recognized. The following are areas in which individuals may have made significant contribution:

- Educational Service: recognizing outstanding service that enhances educational opportunities for the area or that gives personal assistance that leads to the success of individuals in higher education.
- Humanitarian Service: recognizing outstanding altruism that enhances the quality of life for others in the area.
- Servant Leadership: recognizing outstanding service that goes "the extra mile" in any area of leadership and that benefits others and/or enhances their leadership capabilities.
- Arts and Culture: recognizing outstanding contributions to the arts in any form that enhances the quality of life in the area.

- Entrepreneurial Leadership: recognizing outstanding contributions to business/industry through creative start-ups of new enterprises or through innovative management or business or industry.

IV. NOMINATOR INFORMATION

Name:

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Current Employer/Position:

Contact Information: Cell # _____ Home/Work # _____ email Address _____

Do you wish for this nomination to remain confidential? ☐ Yes ☐ No

Date: _____ Signature: _____
